

sage

50

Construction  
2008

The Sage logo, featuring the word "sage" in a white, lowercase, sans-serif font on a dark green background.

50

Construction  
2008



**“Our aim at Sage is to develop ever-improving software solutions that support small to medium-sized businesses– the backbone of our UK economy.”**

Paul Stobart  
CEO, UK and Ireland Region

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# Sage, your partner in success

**At Sage, we've been supporting businesses like yours with world-class business software for over a quarter of a century. Over this time, we've built up a deep understanding of the needs of all sizes and types of businesses who serve in the construction sector. Using this insight we constantly develop our products and services in order to meet customer requirements. With over 5.4 million Sage customers worldwide, 730,000 in the UK, the network of people relying on Sage systems is growing - many include your customers and suppliers. From start-ups to larger organisations, we make it easier for companies to manage their business processes.**

## **A network of support**

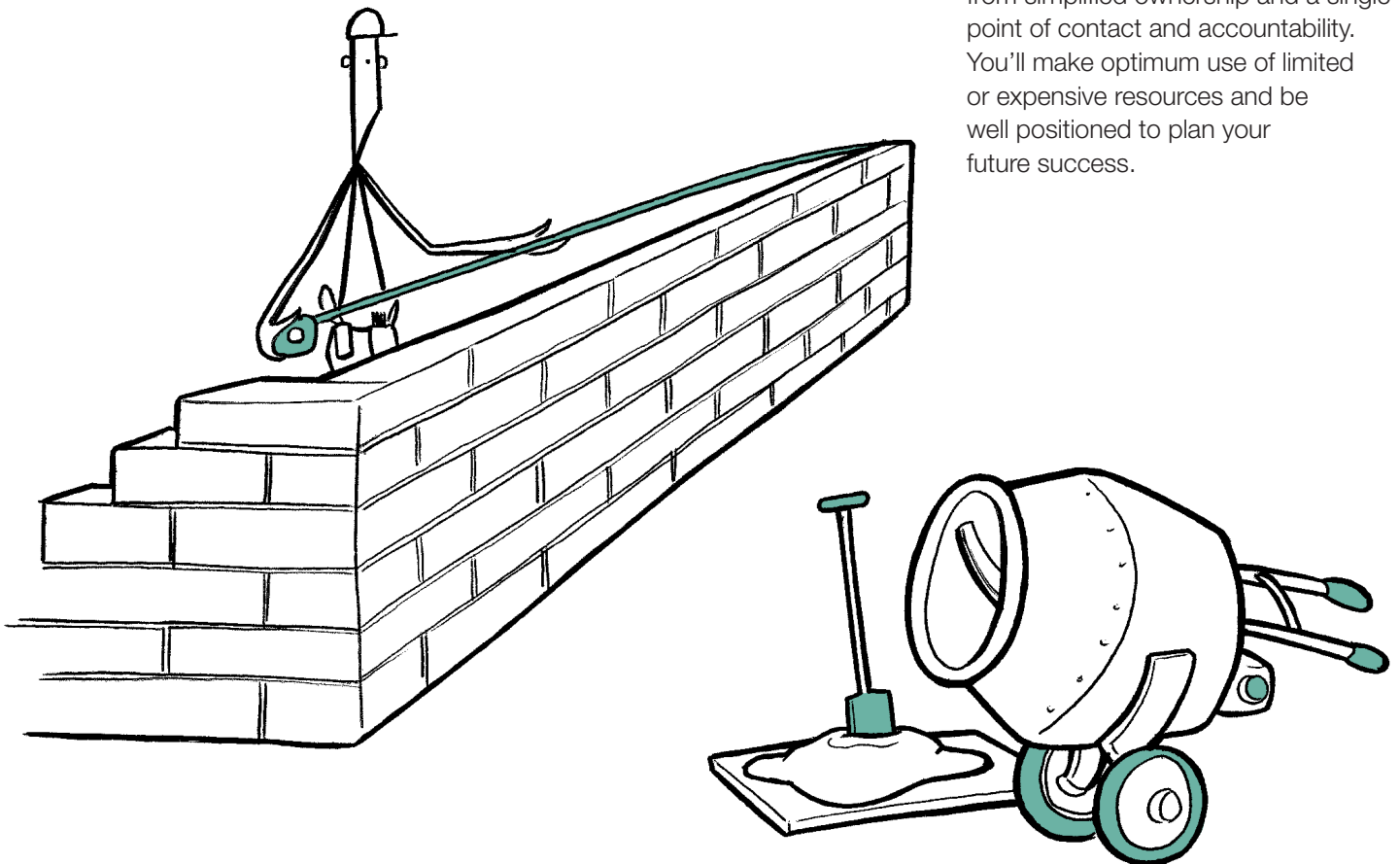
All of our customers are supported through a combination of our own unrivalled customer service and our close relationships with our community of UK accountants, Business Partners, developers, banks and retailers. We are exclusively focused on providing UK businesses in all sectors with specific, scalable software and services to help you manage your finances, your people, your customers, your suppliers, your core operations and to plan your future business success. This ensures you have the right support before during and after implementation.

## **Integrated operations for a competitive advantage**

Today's fiercely competitive construction industry makes it essential to effectively monitor budgets on contracts, tightly manage your cash flow and minimise your costs, while at the same time complying with the latest HMRC legislations.

Closely monitoring and understanding your supplier, contractor and client relationships is a crucial factor in winning new business and maximising your profit on each job. Having integrated software enables you to link your purchasing, finance, contract costing, payroll and customer facing operations. Helping you gain that elusive competitive edge.

By implementing a complete suite of software, your business will benefit from simplified ownership and a single point of contact and accountability. You'll make optimum use of limited or expensive resources and be well positioned to plan your future success.



# Sage 50 – Software that grows with your business

As a developing business, you're probably already using a number of different software packages to automate many of your key business processes.

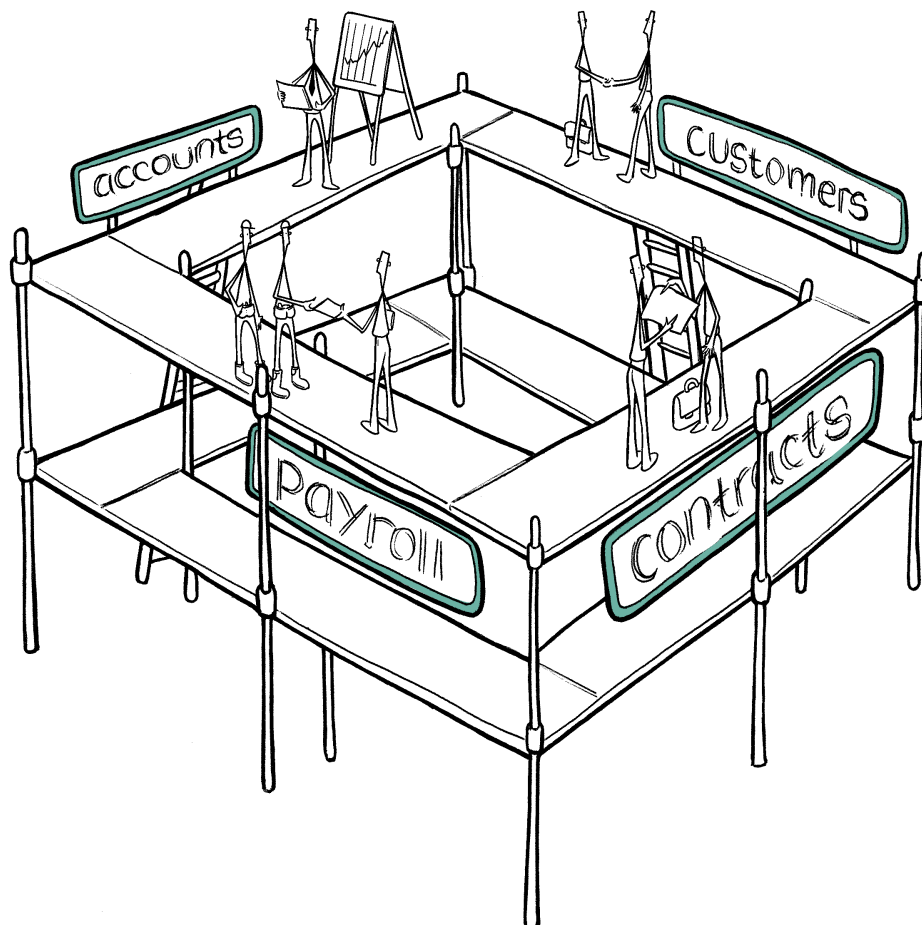
However, is your current contracting system supporting your growth, or is it holding you back?

We know that with growth comes complexity. You might be taking on new customers and suppliers or gaining new contracts and need a system that can cope with an increased volume of transactions. You might have an expanding accounts department and need to give additional users access to your system. Or you might be starting to move into overseas markets and need a system that can handle multiple currencies.

## Sage 50 supports your construction business in the following ways:

- Complete contract cost control  
You gain the support of a comprehensive system that controls costs on contracts, meets contract budgets, tracks subcontractor insurances and easily generates materials purchase orders, delivery notes, and plant hire Purchase Orders.
- Compliance with HMRC legislation  
You can ensure accurate recording, verifying and reporting to HM Revenue & Customs (HMRC) on subcontractor tax (CIS).
- Cost reduction  
Through the elimination of duplication materials, labour and overhead costs are reduced.

- Cash flow management  
Enquiries can be handled from receipt, through supplier/subcontractor enquiry, to cost comparison and quote production. Valuations, applications for payment and retentions can be tracked and analysed giving you quick, accurate billing information. All information can be transferred into contracts, with no re-keying of the data.
- Sharing information  
Integration with Sage 50 Accounts and Payroll brings added benefits. The payroll integration timesheets can be processed by batch, eliminating repeat entry.



# Sage 50 Construction

**Our goal is to help streamline processes between Professional Quantity Surveyors, contractors, subcontractors and HMRC to help businesses run at optimal efficiency and profitability. Sage 50 Construction is designed to put you in total control of your business whatever type of contractor you are.**

Sage 50 Construction is made up of powerful business modules, which are designed to work together to help your operation run more smoothly.

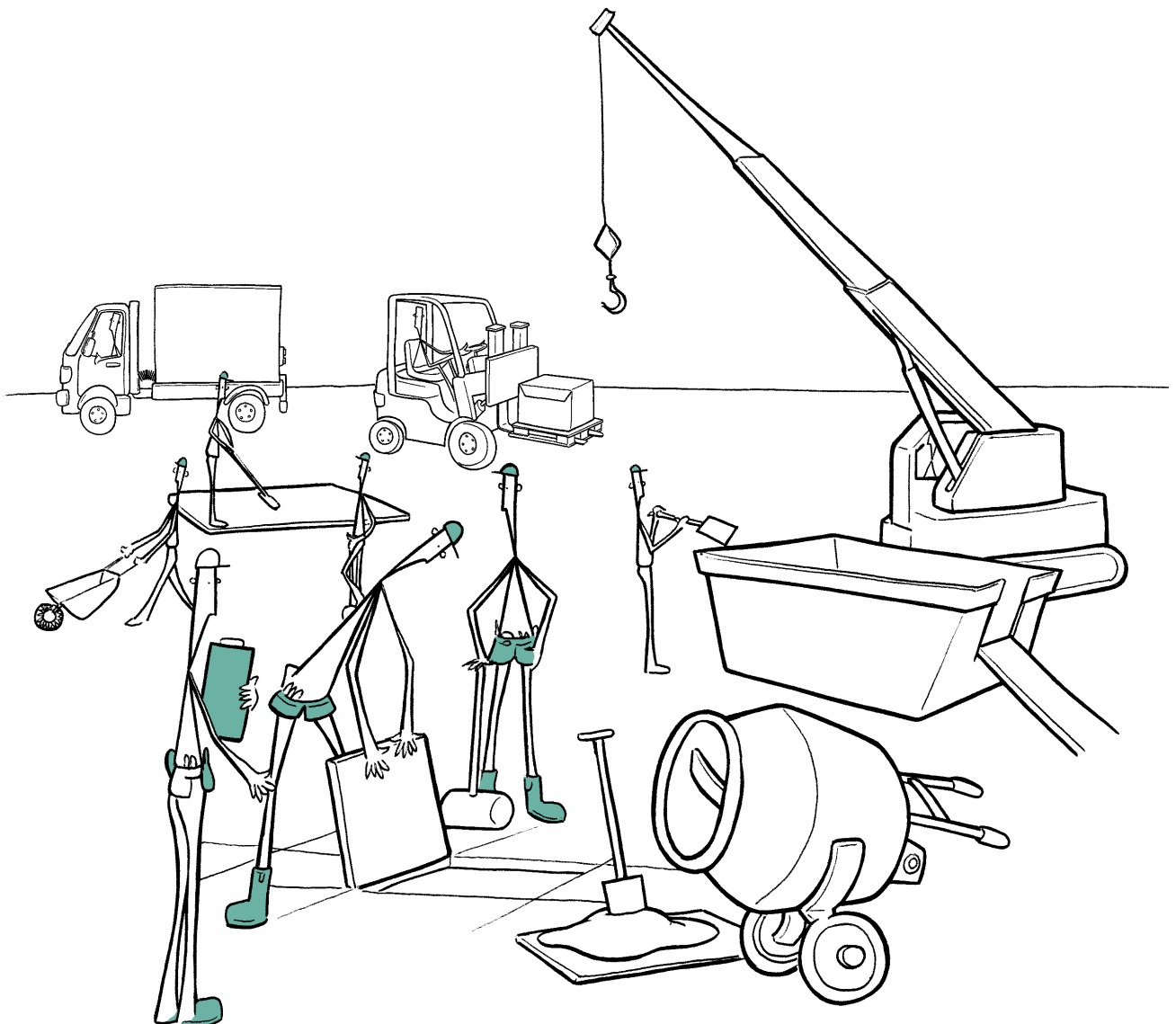
Sage 50 Construction is made up of 4 key modules:

- Contracts
- Estimating
- Day Works
- Diary

Designed for multi-user access the software integrates with Sage 50 Accounts and Payroll.

## Contracts

At the heart of Sage 50 Construction the Contracts module gives you the flexible tools needed to fully control your costs on contracts, subcontractors and billing processes to help drive your business forward. You gain instant access, at any stage of a contract, to vital management information, based on an almost unlimited number of cost elements grouped in multi-level sections. Contracting features like subcontractor self-billing, client invoicing and both sales and purchase retention tracking enable you to focus on building your profits.



# Sage 50 CIS key features and benefits:

| Feature                                                                    | Benefit                                                                                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Subcontractor recording</b>                                             | Accurate subcontractor information is essential to manage verifications online. This removes the need to contact HMRC via telephone and maintain manual records, reducing the risk of transposition errors that may lead to a higher tax rate.                                                  |
| <b>Aged application reporting</b>                                          | Assists credit control by generating reports showing monies applied for, certified and paid, by client and/or contract.                                                                                                                                                                         |
| <b>Subcontractor verification management - Internet submissions module</b> | The Internet Submissions module will verify the subcontractor status and information with HMRC to ensure the correct tax rate is applied. Accurate recording of company names, unique tax references and National Insurance numbers is essential otherwise the higher tax rate will be charged. |
| <b>Contractors Monthly Return and HMRC submission</b>                      | The monthly return of tax deducted to support payment to HMRC can be generated. Submitting this report via the Internet Submissions module will save time and money by reducing paperwork and improving accuracy.                                                                               |
| <b>Automated subcontractor monthly reporting</b>                           | The required monthly Payment Statement reports can be generated directly from the module to issue to subcontractors. These reports detail the payments made and the tax deducted for each subcontractor. Providing prior agreement has been made, these can then be emailed to subcontractors.  |
| <b>CIS Tax increase</b>                                                    | Supports the increase in CIS tax from 18% to 20% as of 6th April 2007 and applies the correct rate based on the payment due date. This ensures compliance with the updated legislation.                                                                                                         |
| <b>Contract cost control</b>                                               | Full drill down from subcontractor and supplier, through analysis codes and groups to transaction detail line allows full visibility of management information.                                                                                                                                 |

| Feature                                       | Benefit                                                                                                                                                                                                                                                                                                |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Contract cost reports</b>                  | Contract orientated management reports to analyse your job costs.                                                                                                                                                                                                                                      |
| <b>Budget costs</b>                           | Allows you to constantly monitor actual costs against estimated/budget costs, ensuring that overspends are immediately highlighted.                                                                                                                                                                    |
| <b>Integrated labour timesheets</b>           | Payroll integrated and non-payroll timesheets can be entered with batch processing to eliminate repeat entry, reducing processing time and ultimately overheads. Integration also provides allocation of Employer's National Insurance and percentage holiday accruals from payroll back to contracts. |
| <b>Retentions</b>                             | Deducts, records and reports on both subcontract and sales retentions ensuring liabilities are reduced and outstanding monies are claimed.                                                                                                                                                             |
| <b>Advanced business process integration</b>  | Eliminates repeat entry of data onto disparate systems by bringing the contract processes into one package, therefore providing complete cost monitoring from estimate/budget through committed costs, actual costs, applied and actual sales, down to accounts and payroll.                           |
| <b>Purchase order processing</b>              | Manages purchase order processing from order generation through goods received and on/off-hire notes to purchase invoice, checking budgets, quantities and rates, in order to maintain full cost control                                                                                               |
| <b>Labour works orders</b>                    | Provides control of labour committed costs, with works order and timesheet matching.                                                                                                                                                                                                                   |
| <b>Plant hire purchase invoice checking</b>   | Here the purchase order processing system gives control over a very difficult aspect of costing. You can use on/off hire dates, including part off hire.                                                                                                                                               |
| <b>Subcontractor self billing</b>             | Records applications and generates both self-billing and authenticated receipts, with automated retentions, CITB deductions, discounts and CIS processing.                                                                                                                                             |
| <b>Sales self billing</b>                     | Provides the essential construction application, certification and payment receipt processes including retentions and discounts, enabling the handling of the complex VAT requirements.                                                                                                                |
| <b>Aged application reporting</b>             | Assists credit control by generating reports showing monies applied for, certified and paid, by client and/or contract.                                                                                                                                                                                |
| <b>Direct cashbook postings</b>               | Speeds up cash entry and analysis direct to bank accounts.                                                                                                                                                                                                                                             |
| <b>Deferred VAT on Authenticated Receipts</b> | Allows the deferral of VAT, in accordance with HMRC, until payment date or authenticated receipt                                                                                                                                                                                                       |

## Estimating

The Estimating module is an additional module to the core Contracts Module. It supplies a simplified solution for processing tenders and quotations from enquiry register, through subcontract enquiry and comparison, to tender submission. Integration with our Contracts Module means that estimates are converted into contracts with the minimum of keystrokes.

### Key features and benefits

| Feature                                  | Benefit                                                                                                                                                                                                                                                                                                                              |
|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Enquiry register</b>                  | Logs all enquiries received with contact, site and return date details. Used in conjunction with the Diary Module to ensure tenders are submitted on time.                                                                                                                                                                           |
| <b>Flexible bill structure/libraries</b> | The system allows multi-level sections and composites and an almost unlimited number of items. The library allows the user to build sub libraries of rates, sections or even whole quotes for insertion. A detailed analysis report compares purchase and actual costs on won contracts, for detailed feedback for future tendering. |
| <b>Supplier/ subcontract enquiries</b>   | Search the database for suitable suppliers or subcontractors by trade and/or region, then generate simple detailed enquires. When quotes are returned, you can compare prices on screen.                                                                                                                                             |
| <b>Integration with Contracts Module</b> | Every detail from the estimate is transferred into the Contracts Module by a few keystrokes, enabling the user to control costs, purchase and produce valuations.                                                                                                                                                                    |
| <b>Budget costing by plant or unit</b>   | Ideal for House Builders and Developers the flexible bill structure enables budgeting and costing by plot or unit, with separate sections for general site costs, communal areas, etc.                                                                                                                                               |



## Day Works

The Day Works module is a job costing solution for processing reactive maintenance/callout work from order receipt through to final invoice. Subcontractor control is improved giving access to multiple operations from one source. Integration with Sage 50 Accounts and Payroll means that transactions are posted in batches to the relevant ledgers, without the need for re-keying.

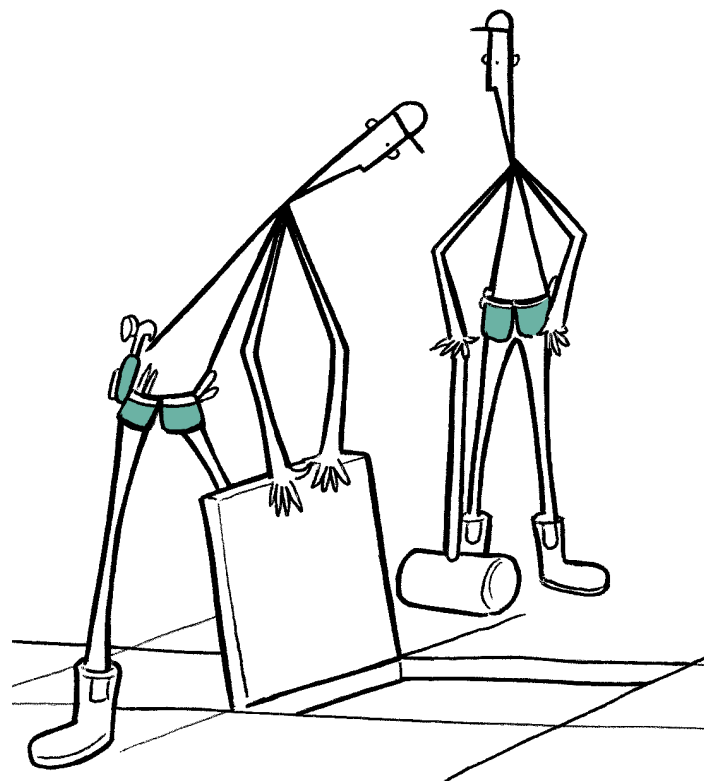
### Key features and benefits

| Feature                                         | Benefit                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Response coding</b>                          | You can set up system default or client specific response codes with associated response times, which when selected, display the required completion time and date.                                                                                                                                                                     |
| <b>Client specific callout and labour Rates</b> | Each client or client-contract can have individual agreed callout rates and labour rates which are automatically applied to each job as transactions are entered.                                                                                                                                                                       |
| <b>Search by trade and region</b>               | Each subcontractor and supplier can be given multiple trades and regions, allowing you to search the database for suitable companies to carry out the work based on the site location. Each trade in each region can be given a rating and a typical labour rate.                                                                       |
| <b>Automatic sales invoice build</b>            | Agreed labour and callout costs are applied automatically generating sales invoice figures ready for supervisors to approve.                                                                                                                                                                                                            |
| <b>Cross module integration</b>                 | Timesheets, works orders, purchase orders, purchase invoices, subcontract certificates and nominal transactions not only allow costing of multiple jobs on a single document, they can also cost to Contracts Module contracts on the same document. This eliminates the need to enter a transaction twice, saving you time and effort. |
| <b>Integrated CIS processing</b>                | Whether subcontract purchase invoices or certificates are raised in the Day Works or the Contracts Module, Sage 50 Construction processes CIS registrations, vouchers and reports as a single integrated system.                                                                                                                        |

## Choosing the right tool for the job

Features at a glance

| Feature                            | Sage 50 Construction |
|------------------------------------|----------------------|
| <b>Contracts Module</b>            |                      |
| CIS recording/processing/reporting | ✓                    |
| Purchase invoices                  | ✓                    |
| Item cost analysis                 | ✓                    |
| Sub-contractor/Sales Self Billing  | ✓                    |
| Client Invoicing including MCD     | ✓                    |
| Sales and subcontract retentions   | ✓                    |
| Payroll and non payroll timesheets | ✓                    |
| Inter contract journals            | ✓                    |
| Supplier early settlement discount | ✓                    |
| Full contract reporting            | ✓                    |
| Multi level group analysis         | ✓                    |
| Aged application reporting         | ✓                    |
| Applications                       | ✓                    |
| Certifications                     | ✓                    |
| Plot reporting                     | ✓                    |
| Insurance tracking                 | ✓                    |
| Plant Hire                         | ✓                    |
| Works orders                       | ✓                    |
| Screen enquiries                   | ✓                    |
| Nominal transactions               | ✓                    |
| Stock POP                          | x                    |
| Stock Control links                | x                    |
| Direct cash book posting           | ✓                    |
| Deferred VAT                       | ✓                    |
| <b>Estimating module</b>           |                      |
| Estimate imports                   | ✓                    |
| Flexible bill structure libraries  | ✓                    |
| Supplier/subcontractor enquiries   | ✓                    |
| <b>Day Works module</b>            |                      |
| Response coding                    | ✓                    |
| Subcontractor search by region     | ✓                    |
| Automated sales and invoice build  | ✓                    |



To find out how Sage can help your business, simply call us on:

0845 111 9988

or visit:

[www.sage.co.uk/construction](http://www.sage.co.uk/construction)



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